Wollondilly

Anglican College

Leader of Learning - TAS 7-12

(Leadership 2 Position)

Role commences in 2027

The successful applicant will be registered with the New South Wales Educational Standards Authority (NESA) and be accredited as a Proficient or an Experienced Teacher. The teacher will lead a team of highly competent, experienced and enthusiastic staff. This is a Senior Position at the College and the successful applicant would be accountable to the College Headmaster through the Head of Secondary Years and Director of Teaching and Learning 7-12. The successful applicant would be a teacher with teaching experience and qualifications suitable for such a leadership role.

At Wollondilly Anglican College we focus on three strategic areas - excellence in Learning, Care, and Culture.

- Learning - We will provide high-quality teaching in every classroom, and in every lesson so that all students experience consistently high levels of academic growth.
- Care - Our aim is for every student to be cared for, feel connected to teachers and peers, and experience the safe, loving community that Jesus calls us to provide.
- Culture - We will support all staff and students, within a Christ-centred community, to achieve and contribute to the continued high expectations of the College.

The successful applicant would be committed to growing in and contributing to these three strategic areas at the College.

Why join the Leadership team at Wollondilly Anglican College?

Wollondilly Anglican College:

- is a leading PreK-12 College in the Wollondilly region, situated on approximately one hundred acres of beautiful grounds, with modern facilities and surrounded by natural bushland
- employs faithful Christian staff creating a supportive Christian work environment
- is focused on quality learning, care and culture
- supports Leaders through Quality Professional Learning Opportunities and mentoring of new leaders
- has a staff wellbeing committee made up of staff across the College to facilitate support and care for all staff

- has a high retention rate of experienced educators
- has a strong student culture of high expectations of learning, behaviour and presentation
- provides opportunities for developing leadership skills
- is part of The Anglican Schools Corporation, incorporating a broad cross section of independent schools across NSW, with benefits and entitlements transferable across the network
- is actively involved in the local community including the Thirlmere Festival of Steam, WAC Kids Care Meals Ministry etc
- is located within reasonable travel time to Wollongong, the Southern Highlands and South Western Sydney
- is supportive of staff in applying for NESA HSC marking as we value the professional development staff receive by doing this
- provides meals when events are run such as parent teacher interviews, college carnivals

The Technological and Applied Studies (TAS) Leader of Learning will largely be responsible for the development of Teaching and Learning with a focus on Explicit Instruction within the TAS area along with administrative duties associated with the role. They will also have a well-developed understanding of the day-to-day running of the wider Faculty and the organisational roles within it. The TAS Leader of Learning is supported by an experienced team of educators.

Personal skills, attributes and expectations:

It is expected that the TAS Leader of Learning will:

- Be a committed Christian who is growing in faith and actively involved in a Church
- Have experience in teaching Stage 6 and 5 subjects. This may include Industrial Technology, Design and Technology, Engineering, Food Technology, Textiles or other Stage 6 and 5 subjects
- Ideally have workshop teaching experience and an understanding of the importance of WHS in a classroom environment setting
- Have a passion for the development of technology subjects in the College
- Hold a current Working with Children Check
- Be an exemplary teacher, with an understanding of evidence based approaches to teaching and learning including explicit instruction
- Foster staff cooperation and commitment
- Exercise leadership with integrity, loyalty and honesty
- Demonstrate a thorough understanding of relevant NESA Syllabi related to the TAS areas in Stages 4, 5 and 6
- Have a depth of knowledge and experience in teaching, marking and providing feedback at a Stage 6 level
- Display high levels of organisational and communication skills
- Be committed to collaboration across all levels within the College community
- Be committed to the use of educational technology in the classroom and beyond

Areas of responsibility:

- Leadership of the TAS team including recommendations for staff development and professional learning
- Assume the role of Director of Teaching and Learning 7-12 if required
- Attend Senior Management meetings and College events including some evenings, weekends and non-term time activities as required
- Work with the Director of Teaching and Learning 7-12 in developing the College Educational Framework within the TAS Learning Area
- Contribute to the organisation of a whole College activity as determined by the Headmaster

Administration

- Coordinate the day-to-day management and leadership of the TAS Faculty
- Preparation and completion of regulatory documentation
- Oversight of Programming and the development of the TAS subjects Stages 4, 5 and 6 in line with NESA requirements
- Management of the TAS Student Reports
- Management of the TAS Budgets and resources

Other Teaching and Learning

- Exemplary classroom teaching
- Development and monitoring of the differentiated curriculum for all TAS courses
- Coordinate and chair faculty meetings
- Oversee quality assessment practices within the faculty

Communication

- Effective communication of and advocacy for Executive decisions
- Strong personal presence at College community events and staff functions

Other

- Demonstrate a willingness to attend expected College events
- Demonstrate a willingness to contribute to co-curricular College activities. This will involve hours outside of the regular College day
- Other duties as required by the Headmaster

Applications should include a reference or referee details from the Minister of the Church they currently attend.

Wollondilly Anglican College is committed to upholding child-safe principles and ensuring the well-being of all students. We adhere to the Child Safe Standards and require all staff to actively contribute to a culture of safety, respect, and care. Successful applicants must support these values and comply with all relevant child protection policies and legislation.

Interested applicants are encouraged to apply early as we may commence the interview process prior to the closing date. Applications will close when a suitable candidate is found and the position will be removed from our website.

Applications close Monday 16 November 2026.

Wollondilly Anglican College

For Christ's Glory

INFORMATION FOR APPLICANTS







ABOUT THE COLLEGE

Wollondilly is a co-educational Christian College operated under the auspices of the Sydney Anglican Schools Corporation and governed by a College Council.
In 2004, 136 students were enrolled on day one from Years K-7. The College rapidly began to enjoy a reputation in the local community as a preferred institution of excellence in Learning, Care and Culture. Growth currently continues to exceed expectations. Now, the College has a student population of approximately 1300 from Pre-Kindergarten to Year 12 and has consistently been one of the fastest-growing independent schools in New South Wales.









EDUCATIONAL PHILOSOPHY

Wollondilly Anglican College is founded on a Christian philosophy of education and is strongly supported by local congregations. Staff, likewise, have a commitment to actively supporting local churches.

The College is renowned as a Christ-centered, disciplined learning environment where meeting the academic, spiritual, social, creative, physical and pastoral needs of students, staff and the College community is both a central feature and continuing priority. It will remain as accessible, Anglican, T-12, co-educational and comprehensive.

A strong focus on pastoral care at the College serves to build, reflect and support a sense of family. Discipline problems are minimised by a proactive focus on developing a sense of self-worth and respect for others, enabling each student to proactively engage life and the workforce with confidence, rather than respond defensively to situations and events.

The learning environment emphasises the technological and research skills necessary for information gathering and promoting a love of learning. Curriculum determination, assessment and reporting policies are reflective of the abilities of the students, the expectations of the College community, the parameters determined by the NESA and consideration of the balance between predetermined funding constraints with the provision and continuance of diverse alternatives. Whilst pursuit of excellence is determined for each student according to his or her own God given gifts, the College also has a strong focus on academic results. Students have achieved National and International recognition in Academic disciplines, the Creative and Performing Arts and Sport.

Parental and staff involvement in fundraising and working bees is encouraged by an active P&F. A regular system of open communication has been established, including a student diary, weekly newsletter and parent information evenings. The College is an integral part of the local community through the initiation and nurture of strong links with the media, business leaders, political representatives, local and regional Anglican churches, churches of other denominations and community organisations.

COLLEGE STRUCTURE

With a focus on fostering excellence in education and building a strong, caring community, our leadership team works collaboratively to ensure that every student's potential is realised and that the College continues to grow as a place of faith, learning and opportunity.



Mr Trevor Norman
College Headmaster



Mr Paul Burns
Deputy Headmaster



Ms Jacqui Huxtable
Head of Primary



Mr Liam Toland
Head of Secondary



Mr Stuart Houweling
Director of Care & Culture 7-12



Mrs Kelly Evans
Director of Teaching & Learning 7-12



Mr Geoff Adams
Business Manager





LOCATION & BUILDINGS



The College consists of spacious permanent buildings set in natural bushland on the Western side of Remembrance Drive between Tahmoor and Bargo. Rooms are purpose-built and air-conditioned. There are no portable/temporary classrooms.

There are currently seven Libraries in addition to designated faculty buildings. A separate semi-university style Senior Precinct caters for the Collegiate Years (11 and 12).

APPLICATIONS

Applications should be submitted with:

- A completed "Application for Employment".
- A copy of your Curriculum Vitae (CV).
- Contact details for three supporting referees (eg character, Church, Professional).

Applications should be addressed to:
The Headmaster
Wollondilly Anglican College Locked Bag 1011
TAHMOOR NSW 2573

Or by email to employment@wac.nsw.edu.au (most important - please scan and email documents as one PDF where possible) .

Please click here to view the current privacy policy.










Wollondilly
Anglican College





The Anglican Schools Corporation

APPLICATION FOR EMPLOYMENT AS A TEACHER

Independent Schools NSW/ACT Standards Model (Teachers) Multi-Enterprise Agreement 2017

SCHOOL AND POSITION

Position of:

Name of School:

☐ **Primary** ☐ **Secondary**

☐ **Permanent** ☐ **Temporary**

☐ **Full-time** ☐ **Part-time** ☐ **Casual**

PERSONAL DETAILS

Surname:

Given name/s:

Title: Date of birth: Sex:

Former names (if applicable):

Permanent address:

Postcode:

Address for correspondence:
(if different from above)

Postcode:

Telephone numbers:

Private: Work:

Mobile:

Email:

Country of Citizenship:

Australian Resident: ☐ YES ☐ NO If NO, please attach a copy of Working VISA

Church currently attending:

How long:

WWC Clearance Number:

WWC Expiry Date: WWC Verification Date: **Office Use Only**

EDUCATION

SECONDARY EDUCATION

Highest Award	School Attended	Year of Award

***TERTIARY EDUCATION** (including current incomplete courses):*

Name and Location of Institution	Years of Attendance	Award Conferred	Date Conferred

TEACHING QUALIFICATION - I am qualified to teach:

☐ Infants ☐ Primary

☐ Secondary – Teaching Subjects:

***SIGNIFICANT, RECENT & RELEVANT PROFESSIONAL DEVELOPMENT** (in general, within the last 5 years):*

Name and Location of Institution	Years of Attendance	Award Conferred (if applicable)	Date Conferred

EMPLOYMENT HISTORY

PRESENT EMPLOYMENT:

Name of Employer:

Address of Employer:

Postcode:

Name of Manager:

Commencement Date:

Current Position:

Other Position(s) Held with Present Employer:

Current Salary:

PAST EMPLOYMENT: (in reverse order from most recent employer)

From	To	Name and Address of Employment	Full-Time/Part-Time/ Casual	Years Completed*

** Where part-time teaching is listed, please note your FTE load.*
** Part-time and casual teaching will only be included in calculation of service where appropriate evidence is supplied.*

Teacher Classification as at 31 December 2010 (eg ST1, Step 6):

Independent Schools Teacher Accreditation Authority (ISTAA) status (as applicable):

Year in which ISTAA status conferred (as applicable):

TEACHER ACCREDITATION

All teachers are required to be accredited to work in a NSW school or centre-based early childhood service. The accrediting authority for the Anglican Schools Corporation is the NSW Education Standards Authority (NESA). This includes current teacher education students, graduates and interstate or overseas teachers.
Further information is available from the website: www.educationstandards.nsw.edu.au

Are you accredited with NESA? ☐ **Yes** ☐ **No**

If yes, please provide your accreditation number: _____

If yes, please provide your accreditation level: _____

If yes, please identify the Teacher Accreditation Authority: _____

If you cannot provide an accreditation number please indicate the reason below:

I was qualified and teaching (NSW Board of Studies subjects) in NSW, at some time during the five years before 1 October 2004 ☐

My application is now with NESA ☐

EMPLOYMENT SCREENING

Teaching positions are child-related employment. Child protection legislation requires preferred applicants to be subject to employment screening.

Have you ever had your registration, licensing, or classification as a teacher or any other entitlement to teach cancelled or suspended or withdrawn in Australia or any other country? ☐ **Yes** ☐ **No**

Have you ever been refused registration, accreditation, licensing, or classification as a teacher in Australia or any other country? ☐ **Yes** ☐ **No**

Have you ever been dismissed or asked to resign as a teacher in Australia or any other country? ☐ **Yes** ☐ **No**

Have you ever (or are you currently) the subject of disciplinary proceedings (or any action that might lead to such proceedings) in relation to your employment in Australia or any other country? ☐ **Yes** ☐ **No**

Have you ever been convicted of an offence carrying a penalty of imprisonment? ☐ **Yes** ☐ **No**

If you have answered Yes to any of the above questions, please attach details.

DECLARATION

Do you have any illness/injury/health problem that may render you unable to carry out the inherent requirements of the position? ☐ **Yes** ☐ **No**

If you have answered Yes to the above question, please attach details.

I certify that the information provided by me in this application form is complete and correct in every detail, and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or the termination of any employment that may be offered.

APPLICANT'S SIGNATURE **DATE**

8. ATTACHMENTS

Listed below are documents relevant to your application. Please submit copies that have been verified as true copies of the original by either a Justice of the Peace or a Solicitor.

Please note that copies are required of all applicable documents. Please tick where attached.

☐ 1. '100 point' proof of identity (e.g. passport, birth certificate & licence/Medicare card)

☐ 2. Proof of citizenship / Australian residency (e.g. birth certificate, passport, visa)

☐ 3. University or College final transcript of academic results indicating eligibility for Award

☐ 4. Teaching Qualification

☐ 5. Other Degrees, Diplomas or Certificates including First-Aid Certificate (if applicable)

☐ 6. Statement(s) of service showing:
   a) commencement dates
   b) termination dates
   c) whether service was full-time or part-time or casual
   d) for part-time or casual service, details of hours/days worked

☐ 7. Evidence of teacher classification as at 31 December 2010

☐ 8. Evidence of ISTAA accreditation

☐ 9. Working with Children Check Clearance number

☐ 10. Details of any relevant employment screening matter

☐ 11. Details of any relevant illness/injury

☐ 12. Copy of Working VISA if applicable

☐ 13. Copy of COVID-19 Digital Certificate

☐ ***Please return my documents, as appropriate, if my application is unsuccessful***

How did you hear about this role?

The Anglican Schools Corporation

Anglican Schools Corporation Employment Application Collection Notice

1. In applying for a position with Anglican Schools Corporation (ASC), whose operations includes schools that are listed on the ASC website (www.tasc.nsw.edu.au), you will be providing ASC with personal information. We can be contacted at Level 3, 4-8 Woodville Street, Hurstville NSW 2220, 02 8567 4000, enquiries@tasc.nsw.edu.au .
2. We collect your personal information directly from you (for example, your name and address or information contained on your resume). We may also collect it from other sources (such as your referees and the results of other background and working with children checks). We collect the information in order to assess your application for employment. We may keep this information on file if your application is unsuccessful in case another position becomes available.
3. The ASC Privacy Policy, accessible on the ASC website, contains details of how you may complain about a breach of the Australian Privacy Principles and how you may seek access to and correction of your personal information which ASC has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others or where ASC is otherwise required or authorised by law to refuse access. Any refusal will be notified in writing with reasons (unless, having regards to the grounds for refusal, it would be unreasonable to provide reasons).
4. We will not disclose this information to a third party without your consent unless otherwise permitted.
5. We are required to collect information under child protection laws. We may also collect personal information about you in accordance with these laws.
6. ASC may use online or 'cloud' service providers to store personal information and to provide services to ASC that involve the use of personal information, such as email services. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's servers which may be situated outside Australia. Further information about ASC use of on online or 'cloud' service providers is contained in the ASC Privacy Policy.
7. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to ASC and why.

September 2021