

Terms and Conditions 2019

Strings

Tutor's name: Jillian Bridge

- 1) Lessons will be \$32.00 per half hour lesson, usually one per week
- 2) Payment is to be made directly to Jillian Bridge by cheque or money order. Please do not send cash.
- 3) You will need to make two payments each term directly to Ms Bridge.

The first is due Week 1 each term,
An amount of \$160.00 covering Weeks 1 to 5 of each term

The second is due Week 6 each term,
An amount of \$160.00 covering Weeks 6 to 10 of each term

- 4) Payment will be collected when the student attends the lesson during Week 1 and Week 6. A receipt will be provided in due course.
- 5) Failure to pay by the required date will result in the cancellation of lessons. No further lessons will be available until payment has been made.
- 6) Unless 24 hours notice is given, no credit will be issued for missed lessons. Please contact Ms Bridge directly to advise of any absence.
- 7) If a student will be absent due to a sudden illness, please contact Ms Bridge before 8.00am on the day of the lesson. Failure to notify Ms Bridge directly will result in the full lesson fee being charged.
- 8) If sufficient notice is provided, an additional lesson will be offered the following week. Catch up lessons cannot be accumulated and must be taken at the first available opportunity.
- 9) Ms Bridge can be contacted by phone on 0417 459 210.
- 10) It is the responsibility of the student to notify Ms Bridge that they will not be attending their lesson. This includes an absence due to:
 - i) exams
 - ii) excursions
 - iii) detentions

Failure to notify Ms Bridge will result in the full lesson fee being charged.

- 11) It is the responsibility of the student to be punctual in attendance at the lesson. Late arrivals will be charged for the full lesson.
- 12) Any holidays taken during Term Time will still incur a lesson fee.
- 13) To assist the students interested in undertaking tuition, certain instruments may be hired through the school, please check with the College regarding availability and cost.
- 14) Due to privacy legislation, we are unable to provide Ms Bridge with your personal contact details. It is suggested that you contact Ms Bridge directly to provide her with contact details.