

Terms and Conditions 2019

Instrument:

Tutor's name: Tammy Nelson

- 1) Lessons will be \$35.00 per half hour lesson, usually one per week.
- 2) Payment is to be made directly to your tutor by cheque, money order or direct deposit. Please do not send cash.
- 3) You will need to make two payments each term directly to your tutor.

The first is due Week 1 each term covering Weeks 1 to 5 for \$175.00

The second is due Week 6 covering Weeks 6 to 10 of each term for \$175.00
- 4) Failure to pay by the required date will result in the cancellation of lessons. No further lessons will be available until payment has been made.
- 5) Unless 24 hours notice is given, no credit will be issued for missed lessons. Please contact your tutor directly to advise of any absence.
- 6) If a student will be absent due to a sudden illness, please contact your tutor before 8.00am on the day of the lesson. Failure to notify your tutor directly will result in the full lesson fee being charged.
- 7) If sufficient notice is provided, an additional lesson will be offered the following week. Catch up lessons cannot be accumulated and must be taken at the first available opportunity.
- 8) Your tutor can be contacted by phone on 0433 611 163
- 9) It is the responsibility of the student to notify your tutor that they will not be attending their lesson. This includes an absence due to:
 - i) exams
 - ii) excursions
 - iii) detentions
Failure to notify your tutor will result in the full lesson fee being charged.
- 10) It is the responsibility of the student to be punctual in attendance at the lesson. Late arrivals will be charged for the full lesson.
- 11) To assist the students interested in undertaking tuition, certain instruments may be hired through the school, please check with the College regarding availability and cost.
- 12) If necessary, the College will provide your tutor with your personal contact details. However, it is suggested that you contact your tutor directly to provide them with contact details.