

## Terms and Conditions 2020

### Guitar

Tutor's name: Daniel Wilms

- 1) Lessons will be \$36.00 per half hour lesson, usually one per week. Each term a single payment of \$20.00 is also required to cover the cost of lesson handouts, programing and writing of sheet music.
- 2) Payment is to be made directly to Daniel Wilms by cheque, money order or direct deposit. Please do not send cash.
- 3) Please send cheques to:

11 Bren Place Bowral 2576

- 4) Account details for direct deposit are:

Account Name: Daniel Wilms  
Bank: BDCU (Berrima District Credit Union)  
BSB: 802-101  
Account Number: 59758

When making a deposit, please include your surname to allow Mr.Wilms to identify your payment.

- 5) You will need to make two payments each term directly to Mr.Wilms.  
  
The first is due Week 1 each term covering Weeks 1 to 5.  
  
The second is due Week 6 covering Weeks 6 to 10 of each term
- 6) Failure to pay by the required date will result in the cancellation of lessons. No further lessons will be available until payment has been made.
- 7) Unless 24 hours notice is given, no credit will be issued for missed lessons. Please contact Mr.Wilms directly to advise of any absence.
- 8) If a student will be absent due to a sudden illness, please contact Mr.Wilms before 8.00am on the day of the lesson. Failure to notify Mr.Wilms directly will result in the full lesson fee being charged.
- 9) If sufficient notice is provided, an additional lesson will be offered the following week. Or a credit will be applied to the subsequent term fees. Catch up lessons cannot be accumulated and must be taken at the first available opportunity.
- 10) Mr.Wilms can be contacted by phone on 0423 655 189

11) It is the responsibility of the student to notify Mr.Wilms that they will not be attending their lesson. This includes an absence due to:

- i) exams
- ii) excursions
- iii) detentions

Failure to notify Mr.Wilms will result in the full lesson fee being charged.

12) It is the responsibility of the student to be punctual in attendance at the lesson. Late arrivals will be charged for the full lesson.

13) To assist the students interested in undertaking tuition, certain instruments may be hired through the school, please check with the College regarding availability and cost.

14) Due to privacy legislation, we are unable to provide Mr.Wilms with your personal contact details. It is suggested that you contact Mr.Wilms directly to provide him with contact details.